

EXCEL  
& SQL



**MICROSOFT**  
CERTIFICATION



**AZURE**

**MAX**

MAX TECHNICAL TRAINING  MAX SOLUTIONS

POWER BI  
**M**

**MICROSOFT AZURE** | Data Analytics

- MICROSOFT EXCEL
- FUNDAMENTALS OF SQL
- AZURE FUNDAMENTALS
- CAREER TRAINING
- ANALYZING DATA WITH POWER BI

**WF**  
WORKFORCE

The Azure Data Analytics Bootcamp is designed for any business professional to build the skills needed to gain the knowledge needed to enter the IT field as a Data Analyst working in the cloud. This bootcamp will prepare the candidate for their Microsoft Azure Fundamentals Certification.

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## **PROGRAM CERTIFICATION**

Microsoft Azure Fundamentals Certification

## **MICROSOFT EXCEL ONE - FOUNDATIONS**

In this course you will learn how to create spreadsheets and workbooks that you can use to store, manipulate, and share your data.

## **MICROSOFT EXCEL TWO - ANALYZING AND PRESENTING DATA**

In this course you will get hands on experience with guided labs on how to organize table data, present data as charts, and enhance the look and appeal of workbooks by adding graphical objects.

## **MICROSOFT EXCEL THREE - ADVANCED FUNCTIONS AND DATA FORECASTING**

In this course you will be able to perform advanced data analysis, collaborate on workbooks with other users, and automate workbook functionality.

## **FUNDAMENTALS OF SQL**

Many organizations use databases to store their most critical information: the information that manages their day-to-day operations. After the data is stored in databases, however, it is useless unless you can retrieve it for further business analysis.

## **ANALYZING DATA WITH MICROSOFT POWER BI**

This course will discuss the various methods and best practices that are in line with business and technical requirements for modeling, visualizing, and analyzing data with Power BI. The course will also show how to access and process data from a range of data sources including both relational and non-relational data. This course will also explore how to implement proper security standards and policies across the Power BI spectrum including datasets and groups. The course will also discuss how to manage and deploy reports and dashboards for sharing and content distribution. Finally, this course will show how to build paginated reports within the Power BI service and publish them to a workspace for inclusion within Power BI.

## **MICROSOFT AZURE FUNDAMENTALS**

This course will provide foundational level knowledge on cloud concepts; core Azure services; security, privacy, compliance, and trust; and Azure pricing and support. The content aligns to the AZ-900 exam objective domain.

## **STRENGTHS FINDERS WORKSHOP**

Using the Gallup Strengths online assessment, each participant will complete the evaluation to identify their top 5 natural strengths. Once strengths are discovered, explained and validated by interactive exercises attendees will know how to leverage their natural strengths to contribute to the success of the organization's team.

## **EMOTIONAL INTELLIGENCE WORKSHOP**

In this class the student will learn:

- The difference between IQ, EQ and personality.
- The tangible, hard, financial benefits of having high Emotional Intelligence (EQ).
- How brain function and chemistry impacts your EQ skills.
- Real world, practical, day to day, applications of Emotional Intelligence.
- Advanced emotional observation skills like MicroExpressions, Advanced listening and the Japanese art of "Kuuki Yomenai" (Reading the Air).

## **CAREER SERVICES**

MAX provides career coaching and training to help student prepare for the job search process. These are the workshops and services provided:

- Resume, references, cover letter workshop and built in lab.
- Interview tactics and tools.
- Effective job search.
- Weekly group coaching/Accountability.
- One-on-one coaching.

## **POTENTIAL JOB TITLES YOU CAN QUALIFY FOR**

- Data Analyst
- Data Administrator
- Business Analyst